



AMERICAN CRIMINAL JUSTICE ASSOCIATION
LAMBDA ALPHA EPSILON

MINUTES OF THE ANNUAL EXECUTIVE BOARD MEETING
CLEVELAND, OH

Executive Board Meeting, Sunday, March 18, 2018

The meeting was called to order by President Steve Atchley at 10:10 AM. Proxy registration and roll call were taken by Karen Campbell, Executive Secretary.

The following Grand Chapter officers were present or represented by proxy: Steve Atchley, President; Greg Bridgeman, Vice-President; Preston Koelling, Past-President; Daniel Hopkins, Region 1 President; Dave Redford, Region 2 President; Roger Pennel, Region 3 President; Joe Walsh, Region 4 President (proxy); Chris Williams, Region 5 President; Joe Davenport, Region 6 President; and Ed Hemmelman, 2018 National Student Representative. Fred Campbell, Journal Editor, was also present.

A quorum was present.

2017 Minutes Approval Committee: Greg Bridgeman, Chair of the Executive Board Minutes Approval Committee, asked if there were any omissions, corrections or deletions from the 2017 Executive Board Minutes. There being none, he recommended the minutes be approved as written. ***MOTION by Greg Bridgeman that the Minutes be approved as printed. Carried Unanimously.***

Reports of Officers and Journal Editor: The Executive Board and Journal Editor gave a brief overview of what they had accomplished over the past year and distributed their written reports.

Let the record show that Joe Walsh is in attendance.

REPORTS OF STANDING AND SPECIAL COMMITTEES

Audit Committee: Dell Caldwell, Audit Committee Chair, was unable to attend the Conference. Karen read Dell's report which stated that he and his committee consisting of Brian Meloy and Darrin Hashisaka met at the National Office and had reviewed the 2017 Conference books on February 24, 2017. His report stated there were no discrepancies or problems in the review of the books and records of the Association. The Audit is therefore completed and our National Secretary is praised again this year for the outstanding organization and the compiling of information for our Association.

Bylaws/Standing Committee: Sam Dameron, Chair of the Bylaws Committee, was unable to attend the Conference. Steve Atchley stated he had talked with Sam and no Bylaws were submitted for consideration.

Firearms Committee: Ian Fraser, Chair of the Firearms Committee, was unable to attend the Conference. Greg Bridgeman stated he asked Brian Meloy to contact Ian regarding a Firearms Report. Ian stated he had nothing to report to the Board.

OLD BUSINESS

2018 National Conference: Joe Davenport made a brief report to the Board regarding the 2018 National Conference. He stated the hotel is working on providing meals for those with special diet requests. He stated he had the six rooms for the caucuses. He stated we will have the Honor Guard from the FOP Lodge for the Monday and Friday night banquets. The Speaker for Monday night will be the Chief of Police from Independence. Joe stated Willie Simmons will be the DJ for the Conference. Joe stated that because the Embassy Suites Hotel offers a Free breakfast, the Association will not be charged for the Advisors or Chapter Officer's breakfasts.

NEW BUSINESS

Regional Conference Scheduling: The Board briefly discussed the scheduling of Regional Conferences. President Atchley stated that the Regional Presidents "have to talk to each other" when planning and scheduling Regional Conferences. He stated the last two years, we have ended up with three Regional Conferences on the same weekend. The National President and the Vice-President cannot attend all the Regional Conferences if they have the same dates. Steve stated it is important for the National officers to attend the Regional Conferences.

Increasing Association Revenue: Steve Atchley passed out a flyer from Nicci Young and Joe Walsh (Region 4) and another one from Christina Fouse and Brittany Robeson (Region 5). These flyers represented chapter challenges and action plans these regions are trying to increase membership within the Association. Steve stated he was sure these ideas were not the only things that we could do to increase membership. Steve stated that if something is not done, we will cease to be an organization. Steve asked what can we do on the regional level to increase membership? He stated each region has a Regional E-Board who can help with recruitment. He suggested finding professional or academic people to help promote the Association. Steve stated what he would like to see is an "Action Plan" by region on how to attack this issue. He suggested the Regional Presidents talk to their caucuses and to professionals back home to help market the Association. Greg stated if we were going to pursue this, we cannot meet as an Executive Board only one time a year. He stated we need to be having monthly conference calls as a group because emails "do not cut it." He stated we need to be talking to each other about what each Board member is doing, the problems they are incurring, etc. He further stated maybe it does not need to be monthly phone calls,

maybe quarterly phone calls would work. Greg further stated "How do we recruit all online students?" The Board continued to discuss this issue and it was the consensus of the Board to hold tele-conferences throughout the year. Steve suggested that each Regional President also discuss this issue at their caucus. Steve stated he would like a "Regional Action Plan" from each Regional President sent to each Board member by March 30th. The first tele-conference call was set for April 17th.

2019 National Conference: Joe Walsh, 2019 Conference Coordinator, made a report to the Board regarding the 2019 National Conference and presented the proposed 2019 Conference Budget. He stated the dates will be March 2 – 9, 2019 in Hunt Valley, Md which is about 20 minutes north of Baltimore. He stated the Hotel will be Delta Hotels Baltimore Hunt Valley. He stated Lt. Col. Dave Grossman will be the Speaker at the Conference. Lt. Col. Grossman is an internationally recognized scholar, author, soldier, and speaker who is one of the world's foremost experts in the field of human aggression and the roots of violence and violent crimes. He is presently the Director of the Killology Research Group. Joe stated the Conference will use a commercial range for the Firearms Competition and shooters will need to pay a \$10 range fee. Shooters can bring their own ammunition or buy it from the range. He stated the range is about five minutes from the Hotel. The National President has already visited the Hotel and found it to be satisfactory. Steve stated across the street from the Hotel is a large shopping and eating complex. Joe stated the physical agility competition will be held at the Hotel. ***MOTION by Steve Atchley to accept the Conference theme of "The Bulletproof Mind: Psychological Survival." Carried Unanimously. MOTION by Greg Bridgeman to accept the 2019 Conference budget as presented. Carried Unanimously.***

National and Regional Conference Manuals: Roger Pennel stated the section on the Sweepstakes trophy in the National Conference Manual states "There will be a Sweepstakes Award given to the chapter accumulating the highest number of competition points in all categories." Roger stated "competition" points is a misnomer because members do not get "points" if they are competing. The Board discussed this change. ***MOTION by Greg Bridgeman to change the word "competition" to "award" in the National and Regional Conference Manuals. Carried Unanimously.*** Karen stated she did not think Regional Conferences gave a Sweepstakes Award but she would change the wording if the Sweepstakes Award was addressed in the Regional Conference Manual.

Roger further discussed with the Board about putting the Star Members and Tom Hunter recipients on the web site as well as all of the National Presidents to date. Karen stated she would put this information on the web site. Roger stated he would also like to see an Historian update our Association History.

2020 National Conference: Roger Pennel addressed the Board since the 2020 Conference will be held in Region 3. Roger stated he has been looking at Kansas City again. He stated he looked at Branson, MO but the airport is too small. He stated he did not want to go back to Cheyenne, WY. Steve asked Roger to ask Gregg Etter to look at Wichita. Roger stated Gregg used to be in charge of the police academy in Wichita, but he has been gone for years and does not know who he still knows there. Roger stated Denver is too far out and we do not want to go to Omaha during our Conference time period. Steve stated all we need is a Hotel that will hold at least 500 members, an airport which is no more than 20 miles from the hotel and a firearms range. He stated Columbia and Springfield did not have sizeable airports. ***MOTION by Chris Williams to appoint Roger Pennel the 2020 Conference Coordinator. Carried Unanimously.*** (In 2017, the Board Appointed Christina Fouse as the permanent Conference Director.)

2018 Proposed National Budget: The Board discussed the Proposed 2018 Budget. Karen stated based on last year's numbers, she and Fred put together the Proposed 2018 National Budget. Fred stated in the last three years, the income has been dropping so it is hard to forecast what the revenue will be for 2018. Fred stated on the expenditure side in the 2018 Proposed Budget, there is no funding for the President and Vice-President to travel to Regional Conferences. There also is no funding for Regional Reimbursements to be paid in 2018. The Executive Secretary also declined her raise of 3% for 2018. The Board discussed the 2018 Proposed Budget in length. It was suggested by Greg Bridgeman that the Board suspend E-Board National Conference meeting reimbursements for 2018 for all Board members with the exception of the National Student Representative, Onsite Conference Registrar and the National Executive Secretary since the National Secretary is required to attend the National meetings. Karen stated that she would also decline Meeting Reimbursement if this suggestion ended in a formal Motion. The Board continued to discuss the reimbursement issue.

The consensus of the Board was that it be left up to each Board member whether to apply for their Meeting Reimbursement or not for 2018. The Board continued to discuss the 2018 Proposed Budget. Karen stated she has cut expenses about as far as she can, but we still do have many fixed expenses. Greg stated most of the colleges he has talked with are continuing to see decreased enrollments. It was stated that the Association dues are some of the least expensive of any professional associations that others belong to.

MOTION by Chris Williams that the E-Board not be reimbursed for 2019 Conference Meeting expenses with the exception of the National Student Representative, and paid personnel consisting of the National Conference Director, and Onsite Conference Registrar. Carried Unanimously.

Karen stated there was another item she would like to bring to the Board's attention. She stated since she has been doing registration for National Conferences, the National General Fund reimburses each National Conference for the Chapter Officer's Breakfast and E-Board refreshments during the first E-Board meeting. She stated in the past, this was done because the Conference budgets could not afford these expenses. She stated perhaps the Board may want to revisit these budget items and make these expenses a part of the Conference Budget because some Conferences have profited \$6,000, \$7,000 or more. She stated even though the Conference profit is split between the hosting region and the National Association, perhaps all Conference expenses should be covered by the Conference first before the split. This would also help with National revenue.

National and Regional Conference Manuals: Joe Walsh brought up the fact that when they were planning Regionals, he stated the Regional Conference Manual requires that pre-registration material be mailed to each member of the region. He stated they spent a lot of

money printing postcards and mailing them. He further stated many of them were returned as "undeliverable." He stated last year, Nationals did not mail Conference pre-registration material. Karen stated that last year, the Board decided not to mail pre-registration material as a "trial run" to see if this would work for the Conference and it appears to work just fine by being Online only. He asked if the Board could update the Conference Manuals (both Regional and National) to remove the requirement that pre-registration material has to be mailed to each member. ***MOTION by Joe Walsh to update both the National and Regional Conference Manuals to not require pre-registration material be mailed to each member. Carried Unanimously.***

Good of the Association: Preston stated he has been a Board member on and off for 21 years. Preston welcomed all of the younger Board members and stated the Association needed young, fresh blood.

The meeting was adjourned at 4:00 PM.

Emergency Executive Board Meeting, Friday, March 23, 2018

The meeting was called to order by President Steve Atchley. The President, Secretary, and other Board members were present or represented by proxy. Fred Campbell, Journal Editor, was also present.

A quorum was present.

After much discussion regarding the 2018 Proposed Budget, the E-Board failed to make a Motion to accept the 2018 Proposed Budget. ***MOTION by Dave Redford to accept the 2018 Proposed Budget as submitted. Carried Unanimously.***



Karen K. Campbell
Executive Secretary